

Add a New Patient to a Pathway & Worklist

When you create a new patient you will see this screen prompting you to put them on a pathway and/or worklist.

Choose the required pathway for the patient and the side, if relevant.

The start date is normally the day the patient was added however if entering the patient retrospectively choose a time which suits the clinical situation.

You then have the option to put them on a worklist.

Click either Add or Add & Open Pathway.

The screenshot shows a user interface for adding a patient to a pathway and worklist. The header includes the name 'Gold' and 'CONSULTANT, DEMO'. The main content area is titled 'My Dashboard' and displays patient information for 'DEMO4, Patient (U, 0y)' with serial number CR00003065, NHS Unknown, and HOSP 4444. There are three main sections: 'Pathway' with a dropdown menu set to 'T + O Baseline Generic Pathway', 'Side' with a dropdown menu set to 'Nothing selected', and 'Start Date' with a date picker set to '10 Sep 2019'. Below these is an 'Add to Worklist' section with a dropdown menu set to 'Do not create a worklist entry'. At the bottom right, there are three buttons: 'Add Pathway', 'Add & Open Pathway', and 'Cancel'. Two orange arrows point from the 'Add Pathway' and 'Add & Open Pathway' buttons towards the 'Add to Worklist' dropdown.

Once the patient has been added to a pathway their pre-operative scores will be triggered.

Provided they have an email address on record and Consent to Contact switched on, they will be sent an email that evening inviting them to complete these via the patient portal. If you need to send an email reminder immediately then open the patients record and click the 'Send Email' tile located on the bottom left hand side.