How to Add a Delegate

Delegates are able to enter and edit patient data on your behalf. They have access to your patient records and can update information under your name. The delegate needs to have their own Amplitude account to be able to do this, if not please contact Amplitude Customer Support directly.

Click the Settings button.	Gold	Consultant, demo +
Click the 'Delegates' button.	User Settings	♠ 🗉 🗘 ଦ 🎹 🗮 関 🔶 🖌 🕄
	PATHWAY TYPES	DELEGATES Click here to search for a user to add
		The following users will be able to work on your behalf. User Expiry Date Extend Expiry Date
	PROFILE SECURITY	
	SYSTEM SETTINGS NATIONALIDS	
Start typing the name of	Gold	Consultant, demo 🗸
the delegate into the search bar and select them from the list. If they do not appear please contact Amplitude Customer Support.	User Settings	(1 ↔ 🖺 և 오 🗘 🗐 🕆
	PATHWAY TYPES	DELEGATES
	9 ITEMS SELECTED	demoj
	CUSTOM LISTS DELEGATES	User Expiry Date Extend Expiry Date
	PROFILE SECURITY	
Your delegate has now been added.	Gold	Consultant, demo 🗸
	User Settings	♣
On this screen you can also set an expiry date and delete any delegates.		DELEGATES
	9 ITEMS SELECTED	Click here to search for a user to add
	CUSTOM LISTS DELEGATES	The following users will be able to work on your behalf. User Expiry Date Extend Expiry Date
	e v	DELEGATE. Demo
	PROFILE SECURITY	Indefinite 3 months 4 months
	SYSTEM SETTINGS NATIONAL IDS	6 months 1 year



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