

Manage Pathway Security Levels

Security levels can be changed on a pathway level or for individual patients. They determine how much access other users have to your patients.

To manage security levels for a whole pathway type:

Click Settings then click the pathway required.

The screenshot shows the 'User Settings' interface. On the left is a sidebar with navigation options: PATHWAY TYPES (9 ITEMS SELECTED), CUSTOM LISTS, DELEGATES, PROFILE, SECURITY, SYSTEM SETTINGS, NATIONAL IDS, and SYNC. The main content area is titled 'PATHWAY TYPES' and includes a search bar and a 'Show My Selected Pathways Only' toggle (ON). Below this, a list of pathways is shown: 'Generic to All Specialties Pathways' (ON, Generic Pathway, SET DEFAULT), 'Generic T + O Pathways' (ON, T + O Baseline Generic Pathway, DEFAULT), and 'Shoulder Pro Series Pathways' (ON, Shoulder Pathway, SET DEFAULT). A yellow arrow points to the 'Settings' icon in the top right navigation bar, and another yellow arrow points to the 'Generic Pathway' entry in the list.

Drop down the 'Lock Level' and choose the level you require.

A description of each level will display below the box in red.

When you have chosen the level click Save.

The screenshot shows the configuration page for a 'GENERIC PATHWAY'. The 'Lock Level' dropdown menu is open, showing options: Sealed, None, Sealed, and Locked. A yellow arrow points to the 'Sealed' option. Below the dropdown, there are sections for 'Users to Have Full Access', 'Custom Forms', 'Form Defaults', and 'Task Creation'. The 'Form Defaults' section includes toggle switches for 'Outpatient Attendance', 'Non-Operative Intervention', 'Procedure', and 'Patient Discharge from Treatment'. The 'Task Creation' section includes expandable sections for 'Initial Tasks', 'Post-Op Tasks', and 'Review After Non-Op Rx'. A yellow arrow points to the 'Save' button at the bottom right.

To manage security levels for an individual patient:

Find the patient record.

Click 'Pathway Detail'.

Gold CONSULTANT, DEMO

DEMO2, Demo GENDER: Unknown BORN: 01 Jan 1900 (119y)
test@test.com No Other Pathways

SERIAL: CR00003036
NHS NUMBER: Unknown
HOSP: 111
CONSENTS TO CONTACT: Yes
CONSENT STATUS: Consent Given

CLINICAL RECORD 12 ITEMS (6 OUTSTANDING)

CLINICAL SCORES OUTSTANDING SCORES DUE

PATIENT DETAIL PATHWAY DETAIL

WORKLIST HIST PATIENT PORTAL

SHOULDER PATHWAY [LEFT] PATHWAY ACTIVE

Clinical Assessments Treatment Complications Outcomes Review and Discharge Ad Hoc Task

Patient's Initial Tasks (Generated Automatically on Creating Pathway) (5 items)

10 Sep 2019 **Diagnosis / Indications for Treatment**
Left: Chronic Pain
Left: Anterior Labral Tear of the Shoulder

PATIENT HISTORY (1 items)

FUTURE TASKS (5 items)

Drop down 'Security' and choose the level you require.

Scroll down and click Save.

Gold CONSULTANT, DEMO

DEMO2, Demo GENDER: Unknown BORN: 01 Jan 1900 (119y)
test@test.com No Other Pathways

SERIAL: CR00003036
NHS NUMBER: Unknown
HOSP: 111
CONSENTS TO CONTACT: Yes
CONSENT STATUS: Consent Given

CLINICAL RECORD 12 ITEMS (6 OUTSTANDING)

CLINICAL SCORES OUTSTANDING SCORES DUE

PATIENT DETAIL PATHWAY DETAIL

WORKLIST HIST PATIENT PORTAL

SEND EMAIL ATTACHMENTS

PATHWAY DETAILS

Pathway Type: Shoulder Pathway Side: Left

Start Date: 05 Sep 2019 Status: Pathway Active Security: Sealed

Record can be viewed (read only) if a user provides a reason why they need to see it

Notes

Owner: CONSULTANT, Demo

Users to Have Read Only Access
Click here to search for a user to add

Users to Have Full Access
Click here to search for a user to add

Pathway Seal Breaks
No seal breaks recorded

Save Delete Cancel