

Update Your Personal Details

Click the **Settings** cog.

Click **Profile**.

The screenshot shows the 'User Settings' page. On the left is a navigation menu with icons for 'PATHWAY TYPES', 'CUSTOM LISTS', 'DELEGATES', 'PROFILE', 'SECURITY', 'SYSTEM SETTINGS', and 'NATIONAL IDS'. An orange arrow points to the 'PROFILE' icon. On the right, the 'PATHWAY TYPES' section is visible, featuring a search bar and a list of pathways with toggle switches. At the top right, a settings cog icon is highlighted with an orange arrow.

Change the required details and click **Save**.

The screenshot shows the 'USER PROFILE (DEMOCONSULTANT)' page. The left navigation menu is visible, with the 'PROFILE' icon highlighted in green. The main content area contains several form fields: 'Forename' (Demo) and 'Surname' (Consultant); 'National Clinician ID' (012345), 'Association ID', and 'Organisation' (Amplitude); 'Email' (test@test.com) and 'Telephone'; and a 'Miscellaneous' section with a 'Contact Details for Emailer' field. At the bottom, there are toggle switches for 'Show Future Dated Tasks' (ON) and 'Show Closed Ad Hoc Tasks' (OFF). An orange arrow points to the 'Save' button at the bottom right.