

View Patients with Outstanding Tasks

You can view any patients who have outstanding scores on your task lists and prompt them to complete the scores according to your own process.

Click the home button to return to your Dashboard, then click Tasks.

The screenshot shows the 'My Dashboard' interface. At the top, there is a navigation bar with 'Gold' on the left and 'CONSULTANT, DEMO' on the right. Below the navigation bar, there are several icons: a home icon, a list icon, a plus icon, a search icon, a bar chart icon, a document icon with a red notification bubble, a gear icon, and a question mark icon. An orange arrow points to the home icon. Below the icons, there is a 'WORKLIST' section with a green header and '3 ITEMS FOR 10 SEP 2019 - 10 SEP 2019'. Below that is a 'TASKS' section with a green header and '6 CLINICIAN 4 PATIENT'. An orange arrow points to the 'TASKS' section. Below the 'TASKS' section are two buttons: 'ADD PATIENT' and 'FIND PATIENT'. To the right of the 'TASKS' section is an 'ADMISSIONS LIST (3)' table with columns for Patient, Pathway, C, and P. The table contains three rows of data.

Patient	Pathway	C	P
DEMO1, Demo	Knee Pathway (Right)	3	✓
DEMO2, Demo	Shoulder Pathway (Left)	1	5
DEMO3, Demo	T + O Baseline Generic Pathway (Unknown)	1	□

Click Patient Tasks.

Here you will see a complete list of all your patients who have outstanding scores.

The red square shows the number of forms outstanding, click the box to see more detail.

The screenshot shows the 'My Dashboard' interface with the 'PATIENT TASKS' button highlighted in green and an orange arrow pointing to it. Below the 'PATIENT TASKS' button is a 'Filter by Task' dropdown menu with 'Nothing selected' as the current selection. Below the filter is a table with columns for Patient, Pathway, and a red square with a white number '5'. An orange arrow points to the red square. A tooltip box titled 'Outstanding Patient Forms' is open over the red square, listing three items: 'Patient's Introduction', 'Patient's Baseline VAS Pain', and 'Patient's Baseline MOxPQ'. Below the table is an 'Action' button.

Patient	Pathway	Outstanding Patient Forms
DEMO1, Demo	Foot and Ankle Pathway	5
DEMO2, Demo	Shoulder Pathway (Left)	5
DEMO3, Demo	T + O Baseline Generic Pathway (Unknown)	1
DEMO4, Patient	T + O Baseline Generic Pathway (Right)	1

If you want to see only those with a particular score outstanding you can filter the list by task.

Use the Action button to send further email reminders.

The screenshot shows the 'My Dashboard' interface with the 'Filter by Task' dropdown menu set to 'Patient's Baseline EQ-5D'. An orange arrow points to the dropdown menu. Below the filter is a table with columns for Patient, Pathway, and a red square with a white number '5'. Below the table is an 'Action' button.

Patient	Pathway	Outstanding Patient Forms
DEMO2, Demo	Shoulder Pathway (Left)	5